

**REGULAR COUNCIL MEETING
CITY OF COLUMBIANA, ALABAMA
August 15, 2023**

The City Council of the City of Columbiana, Alabama met in a Regular Session in the Council Chambers of Columbiana City Hall at 6:00 p.m. on Tuesday, August 15, 2023. Mayor David Mitchell called the meeting to order and asked City Clerk, Charlene Tucker, to call roll after the invocation and pledge.

Present:

Council Member Karen Lilly
Council Member Vickie Mizzell
Council Member Ricky Ruston
Council Member Ashley Phillips
Mayor David Mitchell

Absent:

Council Member Kim King

The Mayor declared that a quorum was present.

Consent Agenda

A. Approval of Minutes 8-1-23 Regular Council Meeting

There being no changes or amendments to the minutes, the Mayor declared the minutes approved.

Department Head Reports

Police – Jeff Bowers reported the following:

- Currently one on the job injury.
- We are currently on course with our 2023 budget.
- One position open.
- All vehicles are in good working order.
- All equipment is in good working order.
- Training continues for 2023.
- August 26 from 10 A.M. – 2:00 P.M. public safety day. Come meet your Police Department and enjoy music, fingerprints, popcorn, Kona Ice and more.
- School Traffic – Please be aware of your speed in school zones.

Administration – Charlene Tucker reported the following:

- No reports of safety issues.
- YTD revenues and expenses are on track.
- Fully staffed with three full time and one part time employee.
- No repairs are needed at City Hall at this time.
- Training is up to date.
- Working on FY 2024 budget.
- Clerk training September 6-8.

Court – Mike Atchison reported the following:

- Judge and Court Clerk have training coming up over the next couple of months.
- Next court will be September 12, 2023.
- Next Driving School will be September 13, 2023. Driving School is exceeding expectations.
- The Courts have been advised by the Shelby County Sheriff that housing fees at the Shelby County Jail will increase from \$33.00 a day to \$47.00 a day to house Columbiana inmates.

Public Works – Allen Reynolds reported the following:

- No injuries.
- At this time our current budget is on track.
- Three positions are open. Just hired a part-time employee with CDL License.
- New Trolley driver has started for the morning shift.
- The Wallace Campbell Community Center has been torn down.

Board Reports

Water Board held a regular business meeting.

The Planning Commission approved a pre-zoning request from Six Seven D, LLC (Zack Kellis) for property that he wants to annex into the City. This property is currently no zoning and he would like to re-zone it to B-2. There will be a public hearing at the September 14 Planning Commission meeting and if this passes, there will be another public hearing at the October 16 Council Meeting. There were two discussion items that the Planning Commission Chairman will discuss with our city attorney. One was regarding driveway access on Highway 343 (Amos Mitchell Road) and the other was regarding separating a building on Main Street into two parcels.

Discussion – FY 2022 Audit Report & Financial Statements

The Mayor gave a report on the FY 2022 Audit Report and Wayne Barber with DeLoach, Barber & Caspers gave a report on the Financial Statements and Audit Report.

Mayor Mitchell introduced:

RESOLUTION 08-23-03 FISCAL YEAR 2022 AUDIT

WHEREAS, Section 11-43-85, Code of Alabama, 1975, as amended by the Municipal Audit Clarification Act, requires the Mayor shall provide for and cause to be made an annual audit of the financial affairs and transactions of all funds and activities of the municipality by an independent public accountant for each fiscal year of the municipality; and

WHEREAS, at the first Council meeting upon completion of the audit, the Mayor shall make a written report of the audit, under oath, which shall be spread upon the minutes of the Council Meeting; and

WHEREAS, the Municipal Audit Accountability Act, defined in the Code of Alabama, 1975, at Section 41-5A-12.1, requires that the governing body of the municipality, upon receipt of the final report of the independent audit or examination, shall provide a copy of the report to the Department of Examiners of Public Accounts within 60 days after completion.

NOW THEREFORE BE IT RESOLVED having received the audit report and Mayor's written report, the City Council directs such reports to be spread across the minutes of this meeting and further directs the auditor to forward a copy of the report to the Department of Examiners of Public Accounts within 60 days of this meeting.

THEREUPON Council Member Ruston moved and Council Member Phillips seconded the motion that said resolution be given a vote, and said resolution passed unanimously by a vote of all Council members present.

	Yea	Nay		Yea	Nay
Council Member Lilly	<u> X </u>	<u> </u>	Council Member King	<u>absent</u>	<u> </u>
Council Member Mizzell	<u> X </u>	<u> </u>	Council Member Phillips	<u> X </u>	<u> </u>
Council Member Ruston	<u> X </u>	<u> </u>	Mayor Mitchell	<u> X </u>	<u> </u>

Mayor Mitchell introduced:

RESOLUTION 08-23-04
AWARD OF BID
PUBLIC WORKS BUILDING SHELL MATERIALS

WHEREAS the City of Columbiana advertised for the Public Works Building Shell Materials and received two qualified bids for said project, and

WHEREAS the low bidder for the project was Bessemer Metal Products for \$90,669.25. This is a unit price contract and the total sum due once all material is ordered may differ as actual quantities may differ from the estimate.

BE IT RESOLVED that the City Council of the City of Columbiana, Alabama hereby awards the bid in the amount of \$90,669.25 to Bessemer Metal Products for the Public Works Building Shell Materials in accordance with the bid documents and specifications submitted and opened at 12:00 P.M, August 9, 2023.

The Mayor is hereby authorized to sign the contract for services pursuant to the specifications of the bid.

BE IT FURTHER RESOLVED, that upon the completion of the execution of the contract by all parties, that a copy of such agreement be kept on file by the City Clerk.

THEREUPON Council Member Ruston moved and Council Member Mizzell seconded the motion that said resolution be given a roll call vote, and said resolution passed by majority vote of all members of the Council, and the Mayor declared the same passed. Results of the vote are as follows:

	Yea	Nay		Yea	Nay
Council Member Lilly	<u>X</u>	___	Council Member King	<u>absent</u>	___
Council Member Mizzell	<u>X</u>	___	Council Member Phillips	<u>X</u>	___
Council Member Ruston	<u>X</u>	___	Mayor Mitchell	<u>X</u>	___

Discussion – Other City Business

None

Mayor's Report

- Thursday, August 3 – Chamber Connections Luncheon at the Grande Hall. Speaker is Dr. John Stewart, President of University of Montevallo
- Wednesday, August 9 – ADECA Presentation regarding Shelby County Broadband Profile
- Thursday, August 10 – Auditors Final Presentation & Review of FY 2022 Audit & Financial Statements
- Friday, August 11 – Orchestra Partners Update
- Friday, August 11 – Alabama Kiwanis Convention at the 4-H Center
- Tuesday, August 29 – Shelby County Mayor's Association meeting in Harpersville


Announcements

- Main Street Farm to Table – Saturday, August 19 at the Grande Hall
- Public Safety Day – Saturday, August 26
- Labor Day – September 4
- Discover Shelby Fest – September 30

Public Comments

Keith and Jessica Holland voiced concerns over 210 and 216 Pine Hill Drive. The conditions are these homes are declining. 210 Pine Hill Drive has had DHR involved and the children in the home were removed for dangerous living conditions. There are no utilities on at the home and it is a known drug house. 216 Pine Hill Drive has trees down, overgrown weeds and trash in the yard. The Hollands asked the City to research drug abatements and nuisance laws in Alabama regarding these properties.

There being no further business, Council Member Phillips moved that the meeting be adjourned which was seconded by Council Member Lilly. The motion passed by vote of all members of the Council present. Mayor Mitchell declared the meeting adjourned at 7:31 p.m.


Charlene Tucker, City Clerk


David Mitchell, Mayor

