

**REGULAR COUNCIL MEETING  
CITY OF COLUMBIANA, ALABAMA  
September 19, 2023**

The City Council of the City of Columbiana, Alabama met in a Regular Session in the Council Chambers of Columbiana City Hall at 6:00 p.m. on Tuesday, September 19, 2023. Mayor David Mitchell called the meeting to order and asked City Clerk, Charlene Tucker, to call roll after the invocation and pledge.

**Present:**

Council Member Karen Lilly  
Council Member Vickie Mizzell  
Council Member Ricky Ruston  
Council Member Kim King  
Council Member Ashley Phillips  
Mayor David Mitchell

**Absent:**

None

The Mayor declared that a quorum was present.

**Consent Agenda**

**A. Approval of Minutes 9-5-23 Regular Council Meeting**

There being no changes or amendments to the minutes, the Mayor declared the minutes approved.

**Department Head Reports**

**Police** – Jeff Bowers reported the following:

- Currently one on the job injury.
- We are currently on course with our 2023 budget.
- One position open for police officer.
- All vehicles are in good working order.
- All equipment is in good working order.
- Training is complete. For 2023 Columbiana PD completed 990 hours of training.
- Please keep your dogs under your control. Columbiana does not have a lease law but we follow the state law for dogs roaming at large.
- Public safety award recipient School Resource Officer Officer Steven Cranston.

**Administration** – Charlene Tucker reported the following:

- No reports of safety issues.
- YTD revenues and expenses are on track.
- Fully staffed with three full time and one part time employee.
- No repairs are needed at City Hall at this time.
- Training is up to date.

**Court** – Terri Reynolds reported the following:

- Judge and Court Clerk have training coming up over the next couple of months.
- Next court will be September 26, 2023
- Next Driving School will be October 11, 2023 and Driving School is exceeding expectations.

**Public Works** – Allen Reynolds reported the following:

- No injuries at this time.
- At this time our current budget is on track.
- Three positions open.
- Started construction on new shop. Phase 1 should be complete in 2 weeks.

### **Board Reports**

The Planning Commission approved the pre-zoning request for Westside Lane. At the next council meeting there will be an ordinance to annex this property into the City. If that is approved, there will be a public hearing and ordinance to rezone this property from No Zoning to B-2. The Planning Commission also approved the rezoning of 1051 Highway 70 from R-3 to A-1. This will come to council for a public hearing and vote at the next council meeting. The Planning Commission denied the rezoning of property at 324 Highway 47 from R-1 to RMH.

The Beautification Board has ordered banners for Main Street and the Fall garland has been hung.

The Columbiana Housing Authority would like to re-appoint Kim Hankins. Her term will expire October 2023 and the re-appointment term will expire October 2028. Mayor Mitchell accepts this nomination and made a motion to approve, which was seconded by Council Member Ruston. There was a unanimous vote of all members present and Kim Hankins was re-appointed to the Columbiana Housing Authority.

Mayor Mitchell introduced:

#### **RESOLUTION 09-23-05**

#### **AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF COLUMBIANA AND MIDDLE ALABAMA AREA AGENCY ON AGING (NUTRITION AGREEMENT)**

**BE IT RESOLVED**, by the City of Columbiana as follows:

1. That the City enter into a memorandum of understanding with the Middle Alabama Area Agency on Aging, to provide a Nutrition Services to the Columbiana Senior Center, which agreement is before this Council;
2. That the agreement be executed in the name of the City, for and on behalf of the City, by its Mayor.
3. That it be attested by the Clerk and the seal of the City affixed thereto.

**BE IT FURTHER RESOLVED**, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the City Clerk.

**THEREUPON** Council Member Ruston moved and Council Member Phillips seconded the motion that said resolution be given vote, and said resolution passed by a vote of all members of the Council present, and the Mayor declared the same passed.

	Yea	Nay		Yea	Nay
Council Member Lilly	<u>  X  </u>	<u>     </u>	Council Member King	<u>  X  </u>	<u>     </u>
Council Member Mizzell	<u>  X  </u>	<u>     </u>	Council Member Phillips	<u>  X  </u>	<u>     </u>
Council Member Ruston	<u>  X  </u>	<u>     </u>	Mayor David Mitchell	<u>  X  </u>	<u>     </u>

Mayor Mitchell introduced:

**RESOLUTION 09-23-06**  
**AUTHORIZING MAYOR TO SIGN CONTRACT WITH CDG**  
**FOR ENGINEERING DRAINAGE SERVICES FOR PHASE 1**

**WHEREAS**, the Mayor and Council for the City of Columbiana recognize the value of utilizing an outside engineering firm to provide engineering drainage services; and

**WHEREAS**, CDG will provide the design and construction plan of selected improvements along Depot Street and adjacent to the shopping center on West College Street for a cost of \$125,480.00; and

**WHEREAS**, American Rescue Plan Act (ARPA) funds are available for this use and have been budgeted in the FY 2023 and FY 2024 budget; so

**THEREFORE, BE IT RESOLVED** by the City Council; the Mayor is authorized to sign any and all documents required to enter into a contract with CDG for engineering drainage services for Phase 1 for the City of Columbiana. Said agreement shall begin the day the contract is signed.

**THEREUPON** Council Member Ruston moved and Council Member Lilly seconded the motion that said resolution be given vote, and said resolution passed by roll call vote of all members of the Council present, and the Mayor declared the same passed.

	Yea	Nay		Yea	Nay
Council Member Lilly	<u>  X  </u>	<u>     </u>	Council Member King	<u>  X  </u>	<u>     </u>
Council Member Mizzell	<u>  X  </u>	<u>     </u>	Council Member Phillips	<u>  X  </u>	<u>     </u>
Council Member Ruston	<u>  X  </u>	<u>     </u>	Mayor Mitchell	<u>  X  </u>	<u>     </u>

Introduced by Mayor Mitchell:

**RESOLUTION 09-23-07**  
**AUTHORIZING THE MAYOR TO SIGN A LEASE AGREEMENT**  
**WITH INGRAM EQUIPMENT COMPANY**

**WHEREAS**, the Mayor and Council for the City of Columbiana recognize the value of leasing equipment when necessary; and

**WHEREAS**, the City will lease a 2025 Freightliner with four (4) year lease terms. The lease will be financed through Cadence Equipment Finance and the payments are approximately \$4327.13 per month; and

**WHEREAS**, this lease-purchase financing shall be designated as a bank qualified tax-exempt transaction as per the 1986 Federal Tax Bill. This means that the City does not anticipate issuing more than \$10 million in General Obligation debt or other debt falling under the Tax Bills definition of qualifying debt during the calendar year that the lease is funded

**THEREFORE, BE IT RESOLVED** by the City Council; the Mayor is authorized to sign any and all documents required to enter into a lease agreement with Ingram Equipment Company for the lease of a 2025 Freightliner for the City of Columbiana.

**THEREUPON** Council Member Ruston made a motion and Council Member King seconded the motion that said resolution be given a roll call vote and the results were as follows:

	Yea	Nay		Yea	Nay
Council Member Lilly	<u>  X  </u>	<u>    </u>	Council Member King	<u>  X  </u>	<u>    </u>
Council Member Mizzell	<u>  X  </u>	<u>    </u>	Council Member Phillips	<u>  X  </u>	<u>    </u>
Council Member Ruston	<u>  X  </u>	<u>    </u>	Mayor David Mitchell	<u>  X  </u>	<u>    </u>

Introduced by Mayor Mitchell:

**RESOLUTION 09-23-08**  
**AUTHORIZING MAYOR TO SIGN CONTRACT WITH**  
**SHELBY COUNTY FOR JAIL SERVICES**

**BE IT RESOLVED**, by the City of Columbiana as follows:

1. That the City enters into an agreement with Shelby County Commission for Jail Services, which contract is before this Council.
2. That the City will pay Shelby County \$49.78 per day per Municipal Inmate housed within the Shelby County Jail.
3. That the contract be executed in the name of the City, for and on behalf of the City, by its Mayor.

4. That it be attested by the Clerk and the seal of the City affixed thereto.

**BE IT FURTHER RESOLVED**, that upon the completion of the execution of the contract by all parties, that a copy of such agreement be kept on file by the City Clerk.

Council Member Ruston moved and Council Member Phillips seconded the motion that said resolution be given vote, and said resolution passed by vote of all members of the Council present, and the Mayor declared the same passed.

	Yea	Nay		Yea	Nay
Council Member Lilly	<u>X</u>	___	Council Member King	<u>X</u>	___
Council Member Mizzell	<u>X</u>	___	Council Member Phillips	<u>X</u>	___
Council Member Ruston	<u>X</u>	___	Mayor Mitchell	<u>X</u>	___

Introduced by Mayor Mitchell:

**RESOLUTION 09-23-09  
ACCEPTING CHANGE ORDER FOR  
PUBLIC WORKS BUILDING-PHASE 1**

**WHEREAS** the City of Columbiana advertised for the Public Works Building-Phase 1 and received one qualified bid for said project, and

**WHEREAS** the only bidder for the project was Wayne Davis Construction for \$89,500.00; and

**WHEREAS** additional repairs had to be made, which increased the project by \$16,250.00. The new total for this project is \$105,750.00.

**BE IT RESOLVED** that the City Council of the City of Columbiana, Alabama hereby accepts the change order in the amount of \$16,250.00 for the Public Works Building-Phase 1.

**THEREUPON** Council Member King moved and Council Member Mizzell seconded the motion that said resolution be given a roll call vote, and said resolution passed by majority vote of all members of the Council, and the Mayor declared the same passed. Results of the vote are as follows:

	Yea	Nay		Yea	Nay
Council Member Lilly	<u>X</u>	___	Council Member King	<u>X</u>	___
Council Member Mizzell	<u>X</u>	___	Council Member Phillips	<u>X</u>	___
Council Member Ruston	<u>X</u>	___	Mayor Mitchell	<u>X</u>	___

Introduced by Mayor Mitchell:

**RESOLUTION 09-23-10  
AWARD OF BID  
FORD F150 4X4 SUPERCREW TRUCK**

**WHEREAS** the City of Columbiana advertised for a Ford F150 4x4 Supercrew Truck and received one qualified bid; and

**WHEREAS** the only bid received was from Buster Miles Ford for \$46,000.00.

**BE IT RESOLVED** that the City Council of the City of Columbiana, Alabama hereby awards the bid in the amount of \$46,000.00 to Buster Miles Ford for a Ford F150 4x4 Supercrew Truck in accordance with the bid documents and specifications submitted and opened at 2:00 P.M, September 8, 2023.

The Mayor is hereby authorized to sign the contract for services pursuant to the specifications of the bid.

**BE IT FURTHER RESOLVED**, that upon the completion of the execution of the contract by all parties, that a copy of such agreement be kept on file by the City Clerk.

**THEREUPON** Council Member King moved and Council Member Lilly seconded the motion that said resolution be given a roll call vote, and said resolution passed by majority vote of all members of the Council, and the Mayor declared the same passed. Results of the vote are as follows:

	Yea	Nay		Yea	Nay
Council Member Lilly	<u>  X  </u>	<u>     </u>	Council Member King	<u>  X  </u>	<u>     </u>
Council Member Mizzell	<u>  X  </u>	<u>     </u>	Council Member Phillips	<u>  X  </u>	<u>     </u>
Council Member Ruston	<u>  X  </u>	<u>     </u>	Mayor Mitchell	<u>  X  </u>	<u>     </u>

#### **Discussion – Other City Business**

None

#### **Mayor's Report**

- August 29: Shelby County Mayor's Association
  - 58 Inc., (Economic Development), Budgets, Sanitation
- September 5: FY24 Budget Adopted
- September 9: Meeting with Chad Scroggins, County Manager, regarding Jail Services Contract, Landfill fees, Recreation grant application open (deadline Oct 31)
- September 11-15: Orchestra Partners
  - MOU Discussions
  - Vision Plan final presentation
- September 18: Public Works Project
- September 19: RERC/Mainstreet Convention Planning
- September 27: The Shelby County Chamber Community Luncheon – Annual Safety Awards, Pelham Civic Center
  - Officer Stephen Cranston is Police Department Nominee
- September 30: Discover Shelby Fest

### Announcements

- Discover Shelby Fest – September 30 from 11 am until 7 pm
- Shelby County High School Homecoming
  - Parade at 1:45
  - Game at 6:30
- Main Street Columbiana Witches Ride – October 28 @ 9 am
- Monster Walk – October 31 from 4:30 – 5:30 – Register on City's web-site

### Public Comments

Kathy Mitchell asked about citizens building permanent structures to keep garbage cans at the road. The City needs to consider an ordinance to prohibit this.

There being no further business, Council Member King moved that the meeting be adjourned which was seconded by Council Member Lilly. The motion passed by vote of all members of the Council present. Mayor Mitchell declared the meeting adjourned at 6:47 p.m.



Charlene Tucker, City Clerk



David Mitchell, Mayor

